



**UGANDA MANUFACTURERS ASSOCIATION  
BID SUBMISSION FORM**

<b>Project Name:</b>	<i>[Enter the name of the project]</i>
<b>Project Number:</b>	<i>[Enter the assigned project number]</i>
<b>Project Contact Person:</b>	<i>[Enter the UMA contact person of the project]</i>

**Bidder Information**

<b>Company Name:</b>	<i>[Enter your company's name]</i>
<b>Contact Person:</b>	<i>[Enter the name of the contact person]</i>
<b>Title:</b>	<i>[Enter the job title of the contact person]</i>
<b>Address:</b>	<i>[Enter the address of your company]</i>
<b>Phone Number:</b>	<i>[Enter the contact number]</i>
<b>Email Address:</b>	<i>[Enter the email address]</i>

## Scope of Work

Please provide a detailed description of the project and the scope of work involved.

*[Enter a comprehensive description of the project, including specific tasks, deliverables, timelines, and any additional information relevant to the scope of work.]*

## Technical Qualifications

Please outline your company's technical qualifications and experience relevant to this project.

*[Describe your company's expertise, technical skills, relevant certifications, and previous experience that demonstrate your ability to successfully complete the project.]*

## Financial Proposal

Price quoted	<i>[Enter the price of project]</i>
Discount:	<i>[Enter any discounts]</i>
Payment terms and other terms	

## References

Please provide references for similar projects completed by your company.

[List previous projects that are similar in nature or scope to the current project, including client names, project descriptions, and contact information.]

## Declaration

I hereby declare that the information provided in this bid submission form is true and accurate to the best of my knowledge. I understand that any false or misleading information may result in disqualification from the bidding process.

Please submit this bid submission form along with any additional supporting documents by [enter submission deadline] to the following address:

**FINANCE OFFICE**

**UGANDA MANUFACTURERS ASSOCIATION**

**UMA HEAD OFFICE, UMA SHOWGROUNDS**

**LUGOGO, KAMPALA.**

To submit electronically, please scan and submit to:

1. [M.caesar@uma.or.ug](mailto:M.caesar@uma.or.ug)
2. [administration@uma.or.ug](mailto:administration@uma.or.ug)

Thank you for the opportunity to submit our bid for this project. Should you have any questions or require further information, please do not hesitate to contact us at the provided contact details.

### **BIDDING FEES:**

<b>BID AMOUNT</b>	<b>FEES</b>
UPTO 1,000,000	UGX 30,000
1,000,000 TO 5,000,000	UGX 70,000
Above 5,000,000	UGX100,000

